

Creative Skillset High-End TV Levy Production Skills Fund



Creative Skillset's high-end TV levy (HETV) Fund is fully funded by industry investment from levy contributions paid on high-end TV drama productions since April 2013. The HETV Levy Fund addresses the skills and training needs of the HETV industry to create jobs and training opportunities, and to strengthen and build skills to ensure the robust growth of the sector is secured with a fully skilled and growing workforce.

What are we looking to support?

Production Accountant Training for HETV

Who can apply

Training Providers that have a proven track record of delivering industry standard, successful training projects. The provider will need to demonstrate their understanding of high-end TV training requirements and clearly demonstrate that they have the resources to track the career progression of participants beyond the life of the training programme. Creative Skillset particularly welcomes applications from providers based in the UK nations and regions, outside of Greater London, including partnerships between organisations

Key requirements of the training

- Minimum of 2 courses to take place in 2 UK locations (one must be out of London)
- A minimum of 15 participants (see diversity break down below)
- Targeting those that are already working in Production Accounting such as Production Accountants, First Assistants, Assistants, Cashiers and Payroll looking to increase their knowledge to improve their opportunities for work, or/and people working in another grade and looking to step up into Production Accounting.
- Opportunities to network /targeted activity to raise the profile of the attendees with industry
- Information on International working practices
- Track the attendees for 24 months following the programme

Your application

How much can you apply for?

Bids that can demonstrate funding match to maximise the budget will be welcome.

We are looking for bids up to £20,000.

Key information

Expressions of Interest Deadline: 12 noon on 11 August 2017

The training project does not have to be completed within the current tax year.

Diversity and essential criteria of the programme

Creative Skillset is committed to improving the diversity of the TV industry's workforce to better reflect the UK's diverse population. In order to make an impact for particular under-represented groups, your programme should aim to meet the following targets:

Participant Diversity Target – UK	
Female participants	50%
Black, Asian and Minority Ethnic participants*	20%
Disabled participants	10%
Nations and Regions	50%

*(target = 40% in Greater London)

How to apply

Please download and read our [Application Guide for Organisations](#).

This guide contains essential information about using our online application process, providing supporting documents and the delivery values your application should include.

There will be two rounds of applications. For the first round, we are requesting an expression of interest where you will be required to provide a one page document outlining the key aspects of your delivery plan, and how you will meet the key requirements of the training, information about your company and capacity to deliver. First round applicants will be informed whether their application has been shortlisted to go forward to the second stage or not by 18 August 2017.

**Please send Expressions of Interest to
Hannah Green, High-End TV Skills Manager
hannahg@creativeskillset.org**

If you are shortlisted for the second round we will require you to fill out an online application form and submit supporting documentation:

- Project and Budget Report
- course outline
- course schedule
- demonstration of any match funding/partnerships
- marketing plan
- risk analysis
- industry trainers' biogs

Second round applicants will be informed whether their application has been successful or not by Friday 8th September 2017.